|  |
| --- |
| Please detail what equipment is required? |
|  |
| Please outline the business requirement for the new equipment |
|  |
| Where is the new equipment to be located exactly? |
|  |
| What date is the new equipment required for? |
|  |
| Are there enough power sockets or network points in this area for the new equipment? |
|  |

Authorising signature (General Manager or Director)

Signature: Print name:

………………………………………………….. ……………………………………………………..